

Nappy Changing and Toileting Policy

Policy

At Telford Preschool we understand that although many children will be fully toilet trained by the time they join us, for some the excitement of being at pre-school may cause them to regress for a while. Some children may be trained at home but are prone to accidents in new settings and many just need reminders and encouragement. Some children will not be trained but will respond quickly to a well-structured toilet training programme, and some may not be developmentally ready.

No child will be excluded from Telford Preschool for wearing nappies.

Procedures

- Children are treated respectfully at all times, the child's welfare and dignity is of paramount importance. We recognise that accidents do happen sometimes and will respect the child's privacy.
- The experience should be positive, unhurried and chatty, a time for quality 1 to 1 interaction between the child and key worker/staff.
- Staff will respect children's feelings, including fears about toileting and will work in partnership with parents/carers to ensure that this part of the child's daily routine is handled sensitively and in accordance with the child's needs.
- Staff who provide intimate care will have a high awareness of best practice and child protection issues. DBS checks are rigorous and are carried out to ensure the safety of children and staff in all areas of our work.
- Parents are asked to provide a supply nappys, wipes and a change of clothing for their child, in a named bag. However, a supply of spare clothing is



available if necessary and parents are asked to return this as soon as possible.

- Parents will advise staff if wipes cannot be used.

Procedure

- The changing mat is placed in the bathroom.
- Before changing a child's pull up/ nappy/ pants the member of staff will put on an apron and gloves and ensure the changing area is clean and safe. Using the changing mat and draw of supplies (gloves, aprons, wipes, and bags).
- Children will be supported to lay on the mat.
- Children are encouraged to assist and be involved as far as possible.
- The soiled pull up / nappy, wipes, gloves and apron should be put in a nappy bag or plastic bag and disposed of in the outside bin.
- Children's clothes are checked and changed too if necessary, soiled clothes placed in a plastic bag and put in their bag.
- Staff and children wash their hands, the child is then encouraged to return to their activity.
- Use an antibacterial wipe on the changing mat, and tidy it away.
- A record should be kept of when the child was changed and whether they were wet or soiled, who changed them and why, this is recorded in the diary.
- A child is never left unattended on the changing mat.

Telford Preschool will work in partnership with parents to encourage and develop children's toilet training. Staff will encourage the children to develop independence in their toileting and will praise their efforts and achievements, sharing progress and observations with their parents/other staff on a regular basis.

Where appropriate and in partnership/consultation with parents, staff may use an individual toileting training programme for the child.



Children are routinely toileted mid-morning, before lunch and before going outside. However, children are free and able to go the toilet at any other time.

The toilets and changing mat are cleaned at the end of each day .

Updated By Claire Harman-Sherwood, sept 2019